GDA-21- General Retention and Disposal Authority Public health services: administrative records

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GDA-21- General Retention and Disposal Authority
Public health services: administrative records

Description

This general retention and disposal authority applies to records created and maintained to support the management and delivery of public health care services and programs.

Function and Subject

Information
Management

General Retention and Disposal Authorities

Attachments

GDA 21 Public health administration records.pdf

Detailed Outline

This general retention and disposal authority identifies those records created and maintained by NSW public health organisations to support the management and delivery of public health care services and programs which are required as State archives and provides approval, under the provisions of the State Records Act 1998, for the destruction of certain other records after minimum retention periods have been met.

This Authority applies: to public offices responsible for the management and delivery of health care services within the NSW public health system. This includes public health organisations such as Local Health Districts, Statutory Health Corporations responsible for the provision of health care services and Affiliated Health Organisations in respect of their recognised establishments and services.
This Authority does not apply: to the records of the Agency for Clinical Innovation, Bureau of Health Information, Clinical Excellence Commission, Health Education and Training Institute, NSW Kids and Families.


Act

State Records Act 1998, section 21(2)

Overview

Who needs to know and/or comply with this?

AR Details

Date Issued

Jun 23, 2005

Review Date

Jun 23, 2015

Replaces

Replaced By

Contacts

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Publishing Entity

State Records Authority of NSW

Issuing Entity

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